

(Translation)

**RULE OF THE MINISTRY OF EDUCATION  
ON CORRECTION OF BIRTHDATES OF PUPILS AND STUDENTS,  
B.E. 2547 (2004)**

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Whereas it is expedient to revise the Rule of the Ministry of Education on Correction of Birthdates of Pupils and Students to achieve greater appropriateness with a view to ensuring consistency with the law on administrative organisation of the Ministry of Education and the law on national education, this Rule is hereby issued as follows:

**Clause 1.** This Rule is called the “Rule of the Ministry of Education on Correction of Birthdates of Pupils and Students, B.E. 2547 (2004)”.

**Clause 2.**<sup>1</sup> This Rule shall come into force on the day following the date of its publication in the Government Gazette.

**Clause 3.** The Rule of the Ministry of Education on Correction of Birthdates of Pupils and Students, B.E. 2525 (1982) shall be repealed.

**Clause 4.** In this Rule, the expression “educational institution” means an educational institution attached to the Ministry of Education and shall also include an educational institution which is under supervision of and/or control by the Ministry of Education.

**Clause 5.** In making correction of birthdates of pupils and students, the following procedures shall be observed:

(1) in the case where birthdates of pupils and students are erroneous and fail to represent true facts by reason that officials of educational institutions have made typographical errors or made incomplete writing, the head of an educational institution shall make correction thereof to represent the true facts as revealed by the evidence, and the correction shall be made by putting a

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<sup>1</sup> Published in Government Gazette, Vol. 121, Part 128d Special, dated 17<sup>th</sup> November 2004.

neat strikethrough in red ink and inserting new writing in red ink, with a signature of the person making correction and the brief date thereof being affixed wherever correction is made;

(2) in the case where birthdates of pupils and students are erroneous and a request is made for correction thereof, the person making the request shall submit the same in accordance with the form attached hereto and, for the purpose of assisting the consideration and determination of the birthdate, produce to the educational institution documents and evidence in order of importance as follows:

(a) a certificate of birth or registration of birth shall be produced;

(b) if the document or evidence under (a) is lost or damaged, there shall be produced such other documents officially issued as a household certificate, military registration, alien registration or a national identification card;

(c) in the case where the documents or evidence under (b) as officially issued contain conflicting birthdates, the consideration of facts shall be made on a case-by-case basis;

(3) when the educational institution has considered and made the determination of the documents under Clause 5 (2) (a) or Clause 5 (2) (b) or has conducted an inquiry under Clause 5 (2) (c), if it is apparent that the birthdate is erroneous and fails to represent true facts, a report shall be prepared and the request for correction of the birthdate shall be furnished together with the documents and evidence hitherto indicated and a copy of the inquiry (if any), in accordance with the official rules, to the superior immediately higher in rank for considering and giving approval to the correction on a case-by-case basis.

**Clause 6.** The Permanent Secretary for Education shall have charge and control of the execution of this Rule.

Given on the 30<sup>th</sup> Day of September B.E. 2547 (2004).

Adisai Bodharamik  
Minister of Education

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